Event Confirmation

Test

Requestor:

Scheduler:

Your event is not confirmed until you have received an email and this PDF from CRES. If something is incorrect or missing, contact the CRES office as soon as possible to correct any errors.

Title: Event Reference: 2020-ACWXMA

Event Last Modified: Mar 23 2020 2:50 PM

Current Event State: Tentative

Phone:

Email:

Phone: **Email:**

"Tentative" state. This allows CRES to go into your reservation and make

any updates to your event.

All events are saved in the

Organizations: CONF., RESERVATIONS & EVENT SERVICES

Important Information

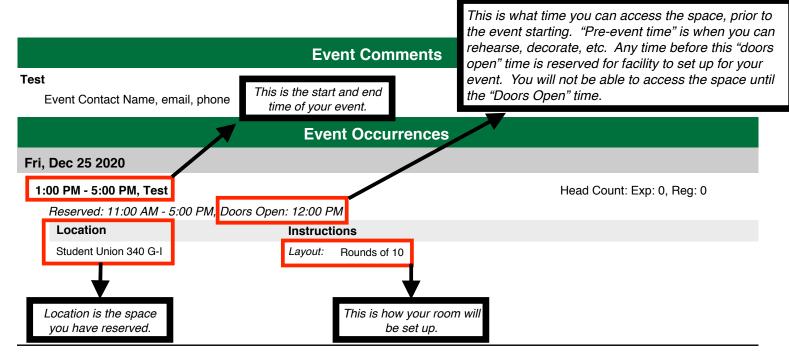
Please review confirmation for accuracy and notify the CRES office of any changes or for clarification. Note that room assigned may be different than that requested and that some requested dates may not be available.

Cost estimate and invoice information is at the bottom of this confirmation.

The CRES Office reserves the right to substitute space or move a group when necessary to best meet the needs of all users.

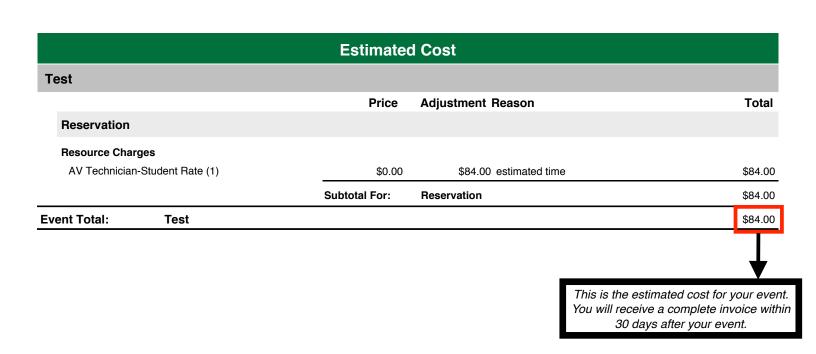
Event approval is based on the original request and is not guaranteed should the nature or the requirements of the event change. All changes should be submitted to the CRES Office a minimum of 10 days prior to the event.

Users agree to abide by all guidelines set forth by the CRES Office, the University, and the facility used and take responsibility for the use of space reserved, physically, and financially.



Reservations on this date

have been cancelled.



1:00 PM - 5:00 PM, Test

Occurrence cancelled

Head Count: Exp: 0, Reg: 0